



**FACULTY OF APPLIED SCIENCES**  
**BACHELOR OF BUSINESS ADMINISTRATION IN SINO-LUSOPHONE TRADE RELATIONS**  
**LEARNING MODULE OUTLINE**

Academic Year	2024/2025	Semester	2
Module Code	ENGL1102		
Learning Module	English II		
Pre-requisite(s)	Nil		
Medium of Instruction	English		
Credits	3	Contact Hours	45 hours
Instructor	Cláudia Mendes Khan	Email	cmkhan@mpu.edu.mo
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**MODULE DESCRIPTION**

This is the second of the two elementary English courses. The course aims to increase students' skills and competence in using English in general situations, as well as in the workplace. Besides developing students' use of the four language skills (speaking, listening, reading, and writing), substantial emphasis is placed on oral and listening skills in class. Interaction is encouraged through a number of communicative activities. The integration of authentic materials also enhances the usefulness of the course.

**MODULE INTENDED LEARNING OUTCOMES (ILOS)**

On completion of this learning module, students will be able to:

M1.	Demonstrate improved elementary listening and reading skills;
M2.	Apply basic grammatical structures with accuracy;
M3.	Participate in simple classroom discussions (small groups);
M4.	Communicate in short sentences and deal with a variety of everyday situations and interactions;
M5.	Use some basic business-related terminologies.



These ILOs aims to enable students to attain the following Programme Intended Learning Outcomes (PILOs):

PILOs	M1	M2	M3	M4	M5
P1. Show written and oral proficiency in the Portuguese language;					
P2. Identify theories, concepts, and frameworks, and regulations in core areas of international business and trade;	✓		✓		✓
P3. Identify the challenges and opportunities of globalization;					
P4. Characterize the specific realities of the Portuguese Speaking Countries in the domains of history, culture, and economy;					
P5. Consolidate knowledge about the history, culture and economy of China;					
P6. Select and apply business research methods, tools and techniques to support the process of decision making;					
P7. Demonstrate ability to conduct international negotiations;			✓	✓	✓
P8. Promote creativity and innovation in business practices;					
P9. Design unique and original solutions to respond to business problems or opportunities in the domain of international trade;					
P10. Communicate successfully to different audiences;	✓	✓	✓	✓	✓
P11. Work effectively as a team member;					
P12. Demonstrate awareness of the importance of ethical decision making in business;					
P13. Contribute to the launch and management of new ventures;					
P14. Learn continuously in academic and professional contexts.					

#### MODULE SCHEDULE, COVERAGE AND STUDY LOAD

Week	Content Coverage	Contact Hours
1.	<input type="checkbox"/> General Course Introduction <input type="checkbox"/> Unit 8 - Facts vs Fiction - Past Simple: Negative Form	3
2.	<input type="checkbox"/> Unit 8 - Adjective to Describe Stories - Past simple: Question Form - Arranging an Evening Out	3
3.	<input type="checkbox"/> Unit 9 - Comparative Adjective - Describing Objects - Famous Markets	3



4.	<input type="checkbox"/> Unit 9 - Superlative Adjective - Shops and Services - Writing: Giving Tips on How to Behave	3
5.	<input type="checkbox"/> Unit 10 - Present Continuous - Clothes - Asking for Goods and services	3
6.	<input type="checkbox"/> Unit 10 - Present Simple or Continuous? - Describing Personality - Writing: Describing People	3
7	<input type="checkbox"/> <b>Midterm Test</b> - Revision - Midterm	3
8	<input type="checkbox"/> Unit 11 - Question Words - Animals and Natural Features - Animals in Danger	3
9	<input type="checkbox"/> Unit 11 - Quantifiers: <i>a lot of, a little, a few, not any, not much, not many</i> - Big Numbers - Writing: A Descriptive Essay	3
10	<input type="checkbox"/> Unit 12 - <i>Going to</i> for Future Intentions - Celebrations and Parties - Writing: Information to Promote a Festival (1)	3
11	<input type="checkbox"/> Unit 12 - <i>Would like to</i> and <i>want to</i> for Future Wishes - Weather and Seasons - Writing: Information to Promote a Festival (2)	3
12	<input type="checkbox"/> Unit 13 - <i>Have to</i> and <i>Don't have to</i> - School and University Subjects - Completing a Career Questionnaire	3
13	<input type="checkbox"/> Unit 13 - <i>Might</i> and <i>will</i> - Education and Training - A Dream Come True	3
14	<input type="checkbox"/> Unit 14 - Present Perfect (unfinished time & with EVER) - Way of Communicating - Revision	3
15	<input type="checkbox"/> <b>Final Examination</b>	3



## TEACHING AND LEARNING ACTIVITIES

In this learning module, students will work towards attaining the ILOs through the following teaching and learning activities:

Teaching and Learning Activities	M1	M2	M3	M4	M5
T1. Lectures	✓	✓	✓	✓	✓
T2. Audio/Videos	✓	✓	✓	✓	✓
T3. Role plays	✓	✓	✓	✓	✓
T4. Group Discussions	✓	✓	✓	✓	✓
T5. Group Presentations	✓	✓	—	✓	—

## ATTENDANCE

Attendance requirements are governed by the Academic Regulations Governing Bachelor's Degree Programmes of the Macao Polytechnic University. Students who do not meet the attendance requirements for the learning module shall be awarded an 'F' grade.

## ASSESSMENT

In this learning module, students are required to complete the following assessment activities:

Assessment Activities	Weighting (%)	ILOs to be Assessed
A1. Participation and in-class performance	10	M1-5
A2. Class / Group assignments	10	M1,2,4, and 5
A3. Homework assignments	10	M2,4, and 5
A4. Quizzes	10	M1,2, and 4
A5. Midterm test	20	M2,3,4, and 5
A6. Final written examination	40	M2,3,4, and 5

The assessment will be conducted following the University's Assessment Strategy (see [www.mpu.edu.mo/teaching\\_learning/en/assessment\\_strategy.php](http://www.mpu.edu.mo/teaching_learning/en/assessment_strategy.php)). Passing this learning module indicates that students will have attained the ILOs of this learning module and thus acquired its credits.



## MARKING SCHEME

This course is graded on a 100-point scale, with 100 being the highest possible score and 50 the pass score. For more details, see point 5.4 of the University's "Evaluation Strategy" (see [https://www.mpu.edu.mo/teaching\\_learning/pt/assessment\\_strategy.php](https://www.mpu.edu.mo/teaching_learning/pt/assessment_strategy.php)).

Students with a score of less than 35 in the final examination must take the re-sit examination even if the overall score for the module is 50 or above.

## REQUIRED TEXTBOOKS

1. Sarah Cunningham, Peter Moor & Araminta Grace: Cutting Edge Third Edition: Elementary Student's Book with DVD-ROM, Pearson Education Ltd, 2013.
2. Sarah Cunningham, Peter Moor & Araminta Grace: Cutting Edge Third Edition: Elementary Workbook with Key, Pearson Education Ltd, 2013.

## REFERENCES

1. Irene Barrall: Market Leader: Elementary Business English Course Book. Longman, 2007.
2. Raymond Murphy & William R. Smalzer: Grammar In Use Intermediate, Cambridge University Press, 2007.
3. Mario Rinvolucri: Grammar Games: Cognitive, affective and drama activities for EFL students, Cambridge University Press, 1984.
4. Tang Amy, Chan Sandy, Un Winnie: Practice Makes Perfect: A course book for casino English foundation (level 4), Macao Polytechnic Institute, 2009.

## STUDENT FEEDBACK

At the end of every semester, students are invited to provide feedback on the learning module and the teaching arrangement through questionnaires. Your feedback is valuable for instructors to enhance the module and its delivery for future students. The instructor and programme coordinators will consider all feedback and respond with actions formally in the annual programme review.

## ACADEMIC INTEGRITY

The Macao Polytechnic University requires students to have full commitment to academic integrity when engaging in research and academic activities. Violations of academic integrity, which include but are not limited to plagiarism, collusion, fabrication or falsification, repeated use of assignments and cheating in examinations, are considered as serious academic offenses and may lead to disciplinary actions. Students should read the relevant regulations and guidelines in the Student Handbook which is distributed upon the admission into the University, a copy of which can also be found at [www.mpu.edu.mo/student\\_handbook/](http://www.mpu.edu.mo/student_handbook/)