

Macao Polytechnic Institute

Peking University Health Science Center - Macao Polytechnic

Institute Nursing Academy

Bachelor of Science in Nursing

Module Outline

Academic Year 2021 / 2022

Semester 2

Learning Module	Fundamental nursing	Class Code	IFUN1200		
Pre-requisite(s)	NA				
Medium of Instruction	Chinese	Credit	4		
Lecture Hours	0 hrs	Lab/Practice Hours	160 hrs	Total Hours	160 hrs
Instructor	Dr CHAN Yok Man, Cymon (Subject Teacher) Dr Leong Sin U, Cindy Dr MIO Ka Wa, Ruth Mr KWONG Ho Keung, Dennis	E-mail	ymchan@ipm.edu.mo suleong@ipm.edu.mo kwmio@ipm.edu.mo hkkwong@ipm.edu.mo		
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Description

The objective of the internship are the followings:

1. Clinical placement of fundamental nursing includes six core learning abilities. They are namely knowledge application, creativity, communication, ethics, teamwork and acceptance. To define the level standard requirements that each student should meet the MPI grade.
2. Through practical training, students understand the knowledge from classes more comprehensively and more deeply.
3. Students can apply this knowledge to practical work.
4. Through practical training, students are instilled with safety knowledge and are trained with

certain professional skills.

5. Students are educated to be: team spirited, friendly, orderly, punctual, responsible, tidy, honest etc., and with nursing professional conducts.

Learning Outcomes

After completing the learning module, students will be able to:

1. Recognize the structure, functions and operations of the institute for specialty care services.
2. Collaborate with healthcare team members and develop team spirit.
3. Apply the learned knowledge and skills to nursing practice.
4. Assess the needs of the client and apply the nursing process to meet these needs.
5. Communicate effectively with the client and establish professional interpersonal relationship.
6. Apply client-centered care to meet the client's physical, psychological, social and spiritual needs.
7. Apply the nursing process to achieve “Personal Learning Objectives”.

Practice (160 hours)

Content

Students are assigned to clinical placement in medical or surgery wards:

1. Surgical 1 ward (160 hours)
 - 1.1 Describe the structure, functions and operations of the ward for clinical placement and its nursing service.
 - 1.2 Develop confidence and demonstrate competency in performing fundamental nursing skills and knowledge.
 - 1.3 Communicate effectively with the members of the health care team, and develop a collaborative working relationship with them.
 - 1.4 Actively seek learning opportunities, be eager to ask, accept criticism and willingness to improve.
 - 1.5 Apply and integrated professional attitudes, knowledge and skills necessary to meet the health needs of client throughout the nursing process.
(MASTER: The students can master the operation skills in clinical placement.)
2. Surgical 4 ward (160 hours)
 - 2.1 Describe the structure, functions and operations of the ward for clinical placement and its nursing service.
 - 2.2 Develop confidence and demonstrate competency in performing fundamental nursing skills and knowledge.
 - 2.3 Communicate effectively with the members of the health care team, and develop a collaborative working relationship with them.
 - 2.4 Actively seek learning opportunities, be eager to ask, accept criticism and willingness to improve.

2.5 Apply and integrated professional attitudes, knowledge and skills necessary to meet the health needs of client throughout the nursing process.

(MASTER: The students can master the operation skills in clinical placement.)

3. Medical 1 ward (160 hours)

3.1 Describe the structure, functions and operations of the ward for clinical placement and its nursing service.

3.2 Develop confidence and demonstrate competency in performing fundamental nursing skills and knowledge.

3.3 Communicate effectively with the members of the health care team, and develop a collaborative working relationship with them.

3.4 Actively seek learning opportunities, be eager to ask, accept criticism and willingness to improve.

3.5 Apply and integrated professional attitudes, knowledge and skills necessary to meet the health needs of client throughout the nursing process.

(MASTER: The students can master the operation skills in clinical placement.)

4. Medical 2 ward (160 hours)

4.1 Describe the structure, functions and operations of the ward for clinical placement and its nursing service.

4.2 Develop confidence and demonstrate competency in performing fundamental nursing skills and knowledge.

4.3 Communicate effectively with the members of the health care team, and develop a collaborative working relationship with them.

4.4 Actively seek learning opportunities, be eager to ask, accept criticism and willingness to improve.

4.5 Apply and integrated professional attitudes, knowledge and skills necessary to meet the health needs of client throughout the nursing process.

(MASTER: The students can master the operation skills in clinical placement.)

5. Physiotherapy and Rehabilitation Ward (160 hours)

5.1 Describe the structure, functions and operations of the ward for clinical placement and its nursing service.

5.2 Develop confidence and demonstrate competency in performing fundamental nursing skills and knowledge.

5.3 Communicate effectively with the members of the health care team, and develop a collaborative working relationship with them.

5.4 Actively seek learning opportunities, be eager to ask, accept criticism and willingness to improve.

5.5 Apply and integrated professional attitudes, knowledge and skills necessary to meet the

health needs of client throughout the nursing process.

(MASTER: The students can master the operation skills in clinical placement.)

Teaching Method

Demonstration, Clinical practices, Talks and Discussion.

Attendance

1. Students must sign in the attendance record during the placement.
2. Students must participate in all the clinical placements arranged by the School. Clinical placement takes totally 40 hours weekly. Only when a student attends 90% or above of a placement, he/she will be eligible for assessment for that placement.

Assessment

Assessment Criteria and Scores

Parts	Assessment Criteria	Assessor	Scores
Pre-Clinical Nursing Skill Examination	<ul style="list-style-type: none">• Students who pass the PCNSE are allowed to attend the related clinical placement.	School Teacher	10%
Attendance	<ul style="list-style-type: none">• Full attendance of each week.• Absent with valid reason and documentary proof (scores to be deducted proportionally).• Absent for 1 day without valid reason nor documentary proof (0%)	Attendance to be monitored by School Teacher and Clinical Preceptor	5%
Assignment	Clinical Placement Report <ul style="list-style-type: none">• Individual (5%)• Group (20%)	School Teacher	25%
Clinical Assessment	Teacher & Preceptor Assessment <ul style="list-style-type: none">• Give a score according to assessment criteria. Professional Attitude of Assessment Form being graded ≤ 12 score, the clinical performance of that unit is “failed” score.	School Teacher	20%
		Clinical Preceptor	40%
Score:			100%

Teaching Material(s):

評分表 Assessment Form

學生姓名：_____ 學號：_____ 年級：_____ 班別：_____

Name of Student _____ Student's No. _____ Year _____ Class _____

臨床實習科目：_____ 實習地點：_____

Clinical Practicum _____ Clinical Unit _____

實習期：_____年_____月_____日至_____年_____月_____日(共_____日) 缺席：_____

Duration of Time _____yy _____mm _____dd to _____yy _____mm _____dd Total _____ Days of Absence _____

項目 Items	實習表現 Performance	優 A	良 B	中 C	可 D	差 F	得分 Score				
專業態度 Professional Attitude (25%)	1.1 主動、好學、有責任心 Active, studious and responsible.	5	4.5	4	2.5	2.4~0					
	1.2 守時、符合護生形象 Punctual and act according to the image of nursing students.	5	4.5	4	2.5	2.4~0					
	1.3 維護服務對象的權益 Protect the interests of clients.	5	4.5	4	2.5	2.4~0					
	1.4 醫-護-患之間的關係 Doctor-nurse-patient relationship.	5	4.5	4	2.5	2.4~0					
	1.5 學習目標書寫認真、計劃可行 Learning objectives are reasonable and feasible.	5	4.5	4	2.5	2.4~0					
知識 Knowledge (35%)	2.1 服務對象之護理評估 Client's health assessment.	11	9.5	8	6.5	5~0					
	2.2 知曉護理措施原理之程度 Principles of nursing interventions.	11	9	8	7	5~0					
	2.3 瞭解護理人員的角色與職責 Role and functions of nursing personnel.	8	7	6	5.5	4~0					
	2.4 瞭解部門組織及運作 Unit's organization and operation.	7	6	5	4.5	3~0					
技能 Skills (40%)	3.1 確保服務對象及環境之安全 Maintaining safety for client and the environment.	11	10.5	10	8.5	6~0					
	3.2 正確、靈活執行護理技術 Accurate and tactful performance of nursing skills.	11	10.5	10	8.5	6~0					
	3.3 運用恰當溝通技巧 Using appropriate communication skills.	8	7	6	5.5	4~0					
	3.4 合理地組織所執行措施 Logical organization of performed procedures.	8	7	6	5.5	4~0					
總分 Total Score: _____ (最高 Max.100 分)											
學生整體表現 Overall performance (請填入等級 Please fill in the grade.)											
優		良			中			可		差	等級 Grade
100-95	94-90	89-86	85-83	82-80	79-75	74-70	69-65	64-57	56-50	49-0	
A	A-	B+	B	B-	C+	C	C-	D+	D	F	
Comments:											

學校導師/臨床導師/學生簽名：_____ 日期：_____年_____月_____日

Signature of School Teacher/Clinical Preceptor/Student _____ Date _____ yyyy _____ mm _____ dd

Clinical Assignment

In “Clinical Placement (Fundamental Nursing)”, students are required to complete two assignments. Details are as follows:

I. 個人 Individual (5%)

事項 Item	每週學習反思 Weekly Reflective Report
作業字數 (±10%) Words limit	1000 字 (不包括學生資料) 1000 words (not including student information)
內容 Contents	知識與護理技術實踐情況 The reflection of integrating theory and practice
作業提交日期 Due date	每週六 Every Saturday

II. 小組 Group (20%)

事項 Item	臨床實習報告 Clinical Placement Report
作業字數 (±10%) Words limit	10000 字 (不包括封面、學生資料、參考文獻索引及附頁) 10000 words (not including the cover, student information, references list and appendices)
作業提交日期 Due date	臨床實習後的第一個星期一 The first Monday after the clinical placement

檔案名稱 File Name (文件檔 word file)		
yyyy	年份	Year
CP	臨床實習	Clinical placement
CPR	臨床實習報告	Clinical placement report (group)
CPRI	臨床實習個人報告	Clinical placement report (individual)
CG	臨床實習小組	Class group
CU	實習單位	Clinical unit
SN	學生姓名	Student name
LO	學習目標	Learning objective
臨床實習報告 Clinical placement report		yyyyCP_FN_CPR_CU 2021CP_FN_CPR_Med4
• 小組 Group		yyyyCP_FN_CPR_CG_CU 2021CP_FN_CPR_A1_Surg1
• 個人 Individual		yyyyCP_FN_CPRI_CG_SN 2021CP_FN_CPRI_B2_ChanLeeLee
• 學習目標 Learning objectives		yyyyCP_FN_LO_CG_CU 2021CP_FN_LO_C3_Med3
備註： Remarks	作業指引及作業格式，請參考臨床實習手冊。 Guideline and format of written assignments are listed in the Clinical Placement Handbook.	

Clinical Placement Report

事項 Item	評核範圍 Areas of Assessment	評核準則 Marking criteria	比重 Weighting
1.	小組資料 Group information	<ul style="list-style-type: none"> • 列出所有成員（照片、姓名、學號、通訊等） All involved member (photo, name, student number, contact number etc.) • 練習資料 Skill practice information 	--%
2.	臨床資料 Clinical information	<ul style="list-style-type: none"> • 地理位置 Location • 組織架構及實習單位護理範疇 Organizational chart, nursing scope of the clinical unit • 人員編製 Personnel structure • 實習單位常用藥物 Commonly used medication of clinical unit • 實習單位常用敷料 Commonly used dressings of clinical unit • 其他有用資訊 Other useful information 	60%
3.	具體臨床問題討論 Discussion of one issue of clinical practice	<ul style="list-style-type: none"> • 問題陳述明確、清晰 State the problem clearly • 充足的證據支援 Adequate supportive evidences • 合理解釋 Reasonable explanation 最少參考三篇文獻 At least 3 professional Journals 	10%
4.	實習總結 Summary	<ul style="list-style-type: none"> • 有深刻體會 Deep reflection • 專業能力成長 Gain in professional competence 	10%
5.	參考文獻 References	<ul style="list-style-type: none"> • 正確註明參考來源 Proper acknowledgement of sources • 引用文獻及編寫索引之格式正確 Accurate format of citations, quotations, and listing references used 	10%
6.	文筆 Style of writing	<ul style="list-style-type: none"> • 組織恰當 Appropriate organization • 用詞簡潔而意義清晰 Concise writing, clear meaning • 不常用之縮寫均清楚交代 Proper explanation of unusual abbreviations • 傳意能力強 Communicative 	10%
7.	個人資料 Individual information	<ul style="list-style-type: none"> • 每週學習反思總匯 Merge all weekly reflective report by each student 	--%
總分Total			100%

備註 Remarks :

作業指引及作業格式，請參考臨床實習手冊 24-29 頁。

Guideline and format of written assignments are listed in the Clinical Placement Handbook, page 24-29.