



FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BACHELOR OF SOCIAL SCIENCES IN PUBLIC ADMINISTRATION
LEARNING MODULE OUTLINE

Academic Year	2023/2024	Semester	2
Module Code	ENGL2133-224		
Learning Module	English IV		
Pre-requisite(s)	English III		
Medium of Instruction	English		
Credits	3	Contact Hours	45 hours
Instructor	Cláudia Mende Khan	Email	cmkhan@mpu.edu.mo
Office	MPI Taipa Campus, Pearl Jubilee Building, Room P243	Office Phone	Office: 8899-6125

MODULE DESCRIPTION

This is the second of the two intermediate-level English courses. The course is intended to increase students' skill and competence in using English in social and work-related situations. Besides placing emphasis on oral/aural skills through communicative activities in class, students are also encouraged to express themselves in writing. Topics include role-playing, expressing opinions, making predictions, finding solution to problems, usage of vocabulary and grammar, speaking, listening, and reading. In addition, writing simple reports and thank you letters, as well as revising students' curricula vitae and cover letters, will also be covered.

MODULE INTENDED LEARNING OUTCOMES (ILOS)

On completion of this learning module, students will be able to:

M1.	Expand vocabulary and improve oral and listening skills;
M2.	Increase knowledge of grammar and improve grammatical accuracy;
M3.	Participate and lead in small group discussions;
M4.	Exchange personal and factual information;
M5.	Communicate confidently in a variety of everyday situations.

These ILOs aims to enable students to attain the following Programme Intended Learning Outcomes (PILOs):



PIOs	M1	M2	M3	M4	M5	M6
P1. Understand the basic knowledge within the field of Public Administration, as well as, to possess diverse perspectives of multiple subjects.	✓		✓		✓	
P2. Critically appraise and examine the social phenomena with diverse perspectives, including psychological, sociological, cultural, and political.	✓	✓	✓	✓	✓	
P3. Apply effectively a range of transferrable skills, including language, communication, numeracy, and information management.	✓	✓	✓	✓	✓	

MODULE SCHEDULE, COVERAGE AND STUDY LOAD

Week	Content Coverage	Contact Hours
1.	<input type="checkbox"/> General Course Introduction <input type="checkbox"/> Unit 7 - Entertainment and Television - <i>-ed / -ing</i> Adjectives - The Passive	3
2.	<input type="checkbox"/> Unit 7 - News Stories - Extreme Adjectives - Making a Social Arrangement	3
3.	<input type="checkbox"/> Unit 8 - Social Life - Polite Requests - <i>Will</i> and <i>Shall</i> for Instant Responses	3
4.	<input type="checkbox"/> Unit 8 - Social Behavior - Talking about Norms and Customs - Writing: Giving Tips on How to Behave	3
5.	<input type="checkbox"/> Unit 9 - Describing Everyday Objects - Defining Relative Clauses - How Gadgets Work	3
6.	<input type="checkbox"/> Unit 9 - Quantifiers - Buying Things - Writing: A Short Thank-you Message	3
7	<input type="checkbox"/> Midterm Test - Revision - Midterm	3
8	<input type="checkbox"/> Unit 10 - Society and Change - Numbers and Statistics - Making Predictions	3



Week	Content Coverage	Contact Hours
9	<input type="checkbox"/> Unit 10 - Society and Change - Hypothetical Possibilities with <i>If</i> - Writing: A Short Paragraph about How Technology Changed One's Life	3
10	<input type="checkbox"/> Unit 11 - Annoying Rules - Obligation and Permission in the Present - Exclusive Clubs	3
11	<input type="checkbox"/> Unit 11 - Crime and Punishment - Linking Words - Obligation and Permission in the Past - Writing: An Opinion Essay	3
12	<input type="checkbox"/> Unit 12 - Your Choice - <i>Could have, Should have, Would have</i> - Hypothetical Situations in the Past with <i>If</i>	3
13	<input type="checkbox"/> Unit 12 - Problems and Solutions - Discussing Dilemmas	3
14	<input type="checkbox"/> Unit 6 - Life in a new country - Revision	3
15	<input type="checkbox"/> Final Examination	3

TEACHING AND LEARNING ACTIVITIES

In this learning module, students will work towards attaining the ILOs through the following teaching and learning activities:

Teaching and Learning Activities	M1	M2	M3	M4	M5
T1. Lectures	✓	✓	✓	✓	✓
T2. Audio/Videos	✓	✓	✓	✓	✓
T3. Role-plays	✓	✓	✓	✓	✓
T4. Group Discussions	✓	✓	✓	✓	✓
T5. Group Presentations	✓	✓	—	✓	—



ATTENDANCE

Attendance requirements are governed by the Academic Regulations Governing Bachelor's Degree Programmes of the Macao Polytechnic University. Students who do not meet the attendance requirements for the learning module shall be awarded an 'F' grade.

ASSESSMENT

In this learning module, students are required to complete the following assessment activities:

Assessment Activities	Weighting (%)	ILOs to be Assessed
A1. Participation and in-class performance	10	M1-5
A2. Class / Group assignments	10	M1,2,4, and 5
A3. Homework assignments	10	M2,4, and 5
A4. Quizzes	10	M1,2, and 4
A5. Midterm test	20	M2,3,4, and 5
A6. Final written examination	40	M2,3,4, and 5

The assessment will be conducted following the University's Assessment Strategy (see www.mpu.edu.mo/teaching_learning/en/assessment_strategy.php). Passing this learning module indicates that students will have attained the ILOs of this learning module and thus acquired its credits.

MARKING SCHEME

This course is graded on a 100-point scale, with 100 being the highest possible score and 50 the pass score. For more details, see point 5.4 of the University's "Evaluation Strategy" (see https://www.mpu.edu.mo/teaching_learning/pt/assessment_strategy.php).

Students with a score of less than 35 in the final examination must take the re-sit examination even if the overall score for the module is 50 or above.

REQUIRED TEXTBOOKS

1. Sarah Cunningham, Peter Moor & Johnathan Bygrave. Cutting Edge Third Edition: Intermediate: Student's Book with DVD-ROM, Pearson Education Ltd, 2013.
2. Jane Comyns Carr, Frances Eales & Damian Williams. Cutting Edge Third Edition: Intermediate: Workbook with Key, Pearson Education Ltd, 2013.

REFERENCES

1. Raymond Murphy & William R. Smalzer: Grammar In Use Intermediate, Cambridge University Press, 2007.
2. Mario Rinvolucri: Grammar Games: Cognitive, affective and drama activities for EFL students, Cambridge University Press, 1984.
3. Gary Blake & Robert W. Bly: The Elements of Business Writing, Longman, 1991.
4. Tricia Hedge: Teaching and Learning in the Language Classroom, Oxford University Press, 2000.



STUDENT FEEDBACK

At the end of every semester, students are invited to provide feedback on the learning module and the teaching arrangement through questionnaires. Your feedback is valuable for instructors to enhance the module and its delivery for future students. The instructor and programme coordinators will consider all feedback and respond with actions formally in the annual programme review.

ACADEMIC INTEGRITY

The Macao Polytechnic University requires students to have full commitment to academic integrity when engaging in research and academic activities. Violations of academic integrity, which include but are not limited to plagiarism, collusion, fabrication or falsification, repeated use of assignments and cheating in examinations, are considered as serious academic offenses and may lead to disciplinary actions. Students should read the relevant regulations and guidelines in the Student Handbook which is distributed upon the admission into the University, a copy of which can also be found at www.mpu.edu.mo/student_handbook/.