FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BACHELOR OF SOCIAL SCIENCES IN PUBLIC ADMINISTRATION(CHINESE)
LEARNING MODULE OUTLINE

Academic Year	2023/2024	Semester	1
Module Code	ENGL1109-111/112		
Learning Module	English I		
Pre-requisite(s)	Nil		
Medium of Instruction	English		
Credits	3	Contact Hours	45 hours
Instructor	Mr. Jasper Leong	Email	t1574@mpu.edu.mo
Office	B201, Main Campus	Office Phone	85996679

MODULE DESCRIPTION

This course aims to develop students' English language proficiency through an integrated program of study. Lessons focus on the development of reading, writing, listening, and speaking skills at the intermediate level, while giving systematic attention to grammar and course-related vocabulary. Assessment is based on class participation, discussions, assignments, a mid-term test, an oral presentation, and a final examination.

MODULE INTENDED LEARNING OUTCOMES (ILOS)

On completion of this learning module, students will be able to:

M1.	Recognize different types of sentence structures, common writing errors, and a range of effective reading strategies.
M2.	Demonstrate increasing accuracy in using: (i) verb tenses, (ii) auxiliary verbs, (iii) reported speech.
M3.	Develop well-organized essays with clear thesis statements, topic sentences, and relevant supporting details.
M4.	Develop increasing ability in listening and speaking tasks at the intermediate level.
M5.	Deliver a 3-minute presentation on course-related topics with clarity.

These ILOs aims to enable students to attain the following Programme Intended Learning Outcomes (PILOs):

PILOs	M1	M2	M3	M4	M5
P1. Specialised knowledge in public administration			✓	✓	✓
P2. Knowledge and understanding of analytical tools used to analyse and interpret administrative problems			✓	✓	✓
P3. Critical understanding of the political, economic, social, cultural, legal and technological environments of Macao and beyond			✓	✓	✓

				✓		
P4. Develop an understanding of the theories, analytical approaches, methodologies and practices in public administration				✓		
P5. Evaluate, extrapolate and synthesise relevant literature and empirical data, applying these to various contexts	✓			✓		✓
P6. Possess an ability to apply public administration theories to the analysis of actual administrative problems				✓		
P7. To be capable to learn continuously in academic and professional contexts	✓			✓	✓	✓
P8. To demonstrate good communication skills, teamwork spirit and management skills	✓	✓		✓	✓	✓
P9. To demonstrate international vision and enthusiasm in serving the local community while abiding by professional ethics				✓	✓	✓
P10. To demonstrate research skills in public administration and commitment to lifelong learning				✓	✓	✓

MODULE SCHEDULE, COVERAGE AND STUDY LOAD

Week	Content Coverage	Contact Hours
1	Course Outline Introduction	3
2	Unit 1 Your World	3
3	Unit 1 Your World & Cause and Effect Essay	3
4	Unit 2 Memory	3
5	Unit 2 Memory	3
6	Unit 2 Memory & Cause and Effect Essay	3
7	Unit 4 Real Lives, Mid-term Test	3
8	Unit 4 Real Lives	3
9	Unit 4 Memory & Cause and Effect Essay	3
10	Unit 6 True Stories	3
11	Unit 6 True Stories	3
12	Unit 6 True Stories & Cause and Effect Essay	3
13	Oral Presentation	3
14	Course Exam Review	3
15	Final Exam	3

TEACHING AND LEARNING ACTIVITIES

In this learning module, students will work towards attaining the ILOs through the following teaching and learning activities:

Teaching and Learning Activities	M1	M2	M3	M4	M5
T1. Interactive lectures	✓	✓	✓		
T2. Assignments	✓	✓	✓		
T3. Mid-term test	✓	✓	✓	✓	
T4. Oral presentation				✓	✓
T5. Final examination	✓	✓	✓		

ATTENDANCE

Attendance requirements are governed by the Academic Regulations Governing Bachelor's Degree Programmes of the Macao Polytechnic University. Students who do not meet the attendance requirements for the learning module shall be awarded an 'F' grade.

ASSESSMENT

In this learning module, students are required to complete the following assessment activities:

Assessment Activities	Weighting (%)	ILOs to be Assessed
A1. Class participation & lecture attendance	10%	M1,2,3,4,5
A2. Assignments	20%	M1,2,3,4,5
A3. Mid-term Test	20%	M1,2
A4. Oral presentation	10%	M4,5
A5. Final examination	40%	M1,2,3

Students with a score of less than 35 in the final examination must take the re-sit examination even if the overall score for the learning module is 50 or above.

The assessment will be conducted following the University's Assessment Strategy (see www.mpu.edu.mo/teaching_learning/en/assessment_strategy.php). Passing this learning module indicates that students will have attained the ILOs of this learning module and thus acquired its credits.

MARKING SCHEME

Speaking Marking Rubric

	Excellent	Very Good	Good	Fair	Unacceptable
Fluency and coherence	Speaks fluently and naturally, with very little hesitation and repetition or self-correction Develop topics fully and appropriately	Speaks fluently and naturally, with only occasional hesitation, repetition or self-correction Develop topics coherently and appropriately	Speaks with some hesitation, repetition or self-correction, but it does not usually interfere with communication Express some relevant ideas clearly, most ideas are developed and linked	Usually maintains flow of speech but uses repetition, self-correction and/or slow speech to keep going. Attempt to express simple relevant ideas, but more complex communication causes fluency problems	Speaks with noticeable pauses and may speak slowly, with frequent repetition and self-correction. Occasionally produce brief ideas relevant to the topic
Vocabulary	Uses vocabulary with full flexibility and precision in all topics	Uses a wide vocabulary resource readily and flexibly to discuss a variety of topics	Has a wide enough vocabulary to discuss topics at length and make meaning clear in spite of some errors.	Manage to talk about familiar and unfamiliar topics but uses vocabulary with limited flexibility	Use simple vocabulary to convey basic meaning on unfamiliar topics and make frequent errors in word choice.
Grammatical range and accuracy	Uses a full range of structures naturally and appropriately Produces consistently accurate structures	Uses a wide range of structures flexibly Produces a majority of error-free sentences with only occasional grammatical errors	Uses a wide range of complex structures with some flexibility Frequently produces error-free sentences, though some grammatical mistakes persist	Produces basic sentence forms and uses a limited range of more complex structures Usually contain errors	Produces basic sentence forms and some correct simple sentences Errors are frequent and may lead misunderstanding
Pronunciation	Uses a full range of pronunciation features with precision Is effortless to understand	Uses a wide range of pronunciation features with precision Is almost clear/accurate	Uses a range of pronunciation features with mixed control Is usually clear/accurate	Manage to use some pronunciation features Causes some difficulty for the listener	Uses a limited range of pronunciation features Mispronunciations are frequent

REQUIRED READINGS

Cunningham, S. & Moor, P. (2013). New Cutting Edge (3rd Edition), Intermediate, Students Book, Longman.

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STUDENT FEEDBACK

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ACADEMIC INTEGRITY

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P4. Develop an understanding of the theories, analytical approaches, methodologies and practices in public administration			✓		
P5. Evaluate, extrapolate and synthesise relevant literature and empirical data, applying these to various contexts	✓		✓		✓
P6. Possess an ability to apply public administration theories to the analysis of actual administrative problems			✓		
P7. To be capable to learn continuously in academic and professional contexts	✓		✓	✓	✓
P8. To demonstrate good communication skills, teamwork spirit and management skills	✓	✓	✓	✓	✓
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